

Your Safety

is our

Concern

VILLANOVA

University

Villanova University is concerned about the safety and welfare of its students, faculty and staff, and is committed to providing a safe and secure environment. Because no campus is isolated from crime, the University has developed a series of Policies and Procedures that are designed to help protect persons on the campus.

Pennsylvania is at the forefront of an effort to inform students, faculty, and staff about safety procedures on college and university campuses. Villanova designed this brochure to provide an overview of the University's Safety and Security Program.

For additional information, please contact one of the University officials listed on page 4 of this brochure.

ENROLLMENT:

Undergraduate:

Full-time:6338

Part-time:353

Graduate and Law:1909

RESIDING ON CAMPUS:

Undergraduate:3770

FACULTY:

Full-time:562

Part-time:323

STAFF:1219

Who Is Responsible for Campus Security?

The University's Department of Public Safety is responsible for campus security. The Department consists of approximately 76 officers. Each officer receives both in-service and out-service training. Many officers have been certified through Pennsylvania's Act 235. This act requires fingerprinting, a psychological examination and training in a certification school licensed by the State Police of Pennsylvania. Several officers are former police officers. Although officers do not have powers of arrest, the Department maintains excellent relationships with both the Radnor and the Lower Merion Police Departments.

What is Villanova's Policy on Reporting Criminal Incidents to State and Local Police?

The University's Public Safety Department handles complaints on campus and coordinates investigations with outside agencies as necessary. The University files a yearly statistical crime report with the state police. Under its Student Crime Reporting Policy, the University strongly encourages students to report criminal activity immediately to local law enforcement authorities.

What is Villanova's Policy About Access to the University's Facilities and Programs by Students, Employees, Guests and Other Individuals?

The facilities of Villanova University are private and exist for the primary purpose of education. Priority for the use of facilities is given first to University academic or administrative activities and second to programs of University groups. Prior registration for use of facilities through the appropriate University administrative offices is required. Identification and/or sign-in registration is not required.

What is the Procedure for Students or Others to Report Criminal Actions or Other Emergencies Occurring on Campus, and How Does the University Respond to Such Reports?

Students, faculty, and staff should report all crimes and medical or fire emergencies to the Public Safety Department. When a report is received, an officer will be dispatched to the caller's location for investigation. When necessary, a follow-up investigation is conducted by the department and coordinated with local police agencies. In the case of a medical or fire emergency, the Public Safety Department notifies the appropriate emergency personnel. The University maintains a confidential hotline for reporting crimes at (610) 519-6999.

What is Villanova's Policy on the Possession, Use and Sale of Alcoholic Beverages and Illegal Drugs?

The use of narcotics and dangerous drugs without a prescription on University premises, as elsewhere, is illegal. Villanova University prohibits the unlawful manufacture, distribution, dispensation, sale, possession or use of any drug by any of its employees or students in its work-place, on its premises or as part of any of its activities. In addition, the University may also, under appropriate circumstances in the University's discretion, discipline its employees or students in response to the unlawful manufacture, distribution, dispensation, sale, possession or use of any drug outside its workplace or off its campus premises.

Villanova University permits the lawful keeping and consumption, in moderation, of alcoholic beverages on its property or property under its control by persons of legal drinking age (21 years or older). Students who are 21 years of age or older are permitted by the University to consume alcoholic beverages in their own residence hall rooms and designated areas in other University facilities.

The University prohibits:

- a. the possession and/or consumption of alcoholic beverages by persons under the age of 21 on property owned or controlled by the University or as part of any of its activities.
- b. the intentional and knowing selling, or intentional and knowing furnishing of alcoholic beverages to persons under the age of 21 or to persons obviously inebriated on property owned or controlled by the University or as part of any of its activities.
- c. the consumption of alcoholic beverages by any University employee or student where the consumption adversely affects job or academic performance and/or endangers the physical well-being of other persons and/or oneself.
- d. the consumption of alcoholic beverages by any University employee during his/her normal working hours regardless of the effect on job performance unless the consumption occurs in the course of an

authorized business or special University function which included alcoholic beverages or the consumption was otherwise approved by the University.

- f. with respect to students, beer kegs in any condition, beer balls, any similar type of common source and their equivalents in volume of beer and/or alcohol content in the residence halls or on campus without authorization.
- g. with respect to students, the use or possession of grain alcohol.

For more detailed information refer to the University's Policy on Drug-Free Schools, distributed annually and available from the Dean of Students or Director of Human Resources.

What is Villanova's Policy about the Possession and Use of Weapons by Public Safety Personnel and any Other Persons?

Selected Public Safety Personnel meeting University training guidelines are permitted to possess weapons on special, limited assignments as determined in accordance with University policies and procedures. No other persons are permitted to possess weapons on University property.

What is Villanova's Policy about Students or Employees with Criminal Records?

Background investigations are not conducted with prospective students or employees except for Security personnel. When information concerning criminal conduct is brought to the University's attention it is given appropriate consideration.

Pursuant to the University's Drug-Free Workplace Policy, any employee who is convicted under a criminal drug statute for a violation occurring in the workplace is subject to disciplinary procedures, and may be required to participate in a drug abuse assistance or rehabilitation program.

Students who are convicted of a criminal offense after admission are subject to the University's judicial process. If the student is found guilty by the University, penalties can range from probation to expulsion, depending on the severity of the offense and whether the student has prior offenses.

- e. the consumption of alcoholic beverages in public places, including hallways and lounges, buildings or on University grounds without authorization.

What Security Considerations does Villanova Use in the Maintenance of Campus Facilities, including Landscaping, Groundskeeping, and Outdoor Lighting?

University facilities and landscaping are maintained so as to minimize hazardous conditions. Malfunctioning lights and other unsafe conditions are reported immediately to the Facilities Department for repair or correction. In addition, Lighting Reports and Physical Security Reports are compiled monthly by the Public Safety Department and forwarded to the Facilities Department for appropriate action.

How and When does Villanova Inform the Campus about Security Matters?

Both the Office of Residence Life and the Department of Public Safety provide educational materials in the form of brochures and pamphlets to the University community. Security and Safety programs, in the form of videos and discussions, are presented to students and other interested community members by professional staff members of both departments. Students are encouraged to participate in Operation Campus Watch, Operation I.D., and S.A.D.D. Specific policy issues and problems are routinely addressed at residence hall floor meetings or in the student newspaper. At Orientation, freshman students receive a Security briefing by members of the Department of Public Safety. Through these efforts community members are encouraged to care not only for themselves, but for each other.

Additional detail concerning student or residence hall regulations is included in the BLUE BOOK, provided to each student and freshmen parents annually. In addition, the University provides timely notice to the campus community on crimes considered to be a threat to student and employees and reported to Public Safety or local police. The manner of notification depends upon the particular circumstances of the crime. Means of communication such as telephone voice mail broadcast messages, electronic mail, University publications and the student newspaper are available for this purpose.

Campus Escort Service

The Department of Public Safety provides vehicle or walking escorts to visitors and campus community members. If an escort is desired, please call (610) 519-4444.

Residence Halls

Residence halls are of special concern. Presently, the University houses 3770 undergraduates in 22 campus facilities, 76 students in one hall on the Rosemont campus and approximately 50 students in one hall on the Harcum campus. Accommodations range from traditional residence halls to modern apartment units. Ten halls house both genders on alternate floors or wings, on an elective basis. Upperclass housing assignments are made via a lottery process, with students registering room and roommate preferences. Changes in room assignments are made upon reasonable request, as space permits.

Residents are provided with a key or a combination to operate the lock on their own room door. The main exterior door(s) to residence halls are controlled 24 hours per day by a computerized card access system, programmed in accordance with the University's "Visitation Policy". Secondary exterior doors are designated as "exit only" or "emergency exit only" and locked to the outside. Windows are equipped with locks operable by room occupants. Campus security officers patrol the exterior of all halls, as well as the interior of designated buildings during non-visitation hours.

The main entry point to many residence halls is staffed by Department of Public Safety officers between 10:30 p.m. and 6:30 a.m. Visitors to the halls during those hours are required to register with the duty officer. Housing officers receive basic first aid, CPR and human relations training during departmental in-service programs. Various out-service training opportunities appropriate for housing security personnel are also provided. Currently, 16 full-time and 5 part-time officers are assigned to this division.

University policies, safety and security measures and behavioral expectations are disseminated to all students in written form. This information is also reviewed at the first hall floor meeting of each semester. Other topics related to safety and security are discussed via ad hoc educational programs and as particular circumstances require.

During low-occupancy periods, access to the residence halls is restricted via the card access system. Students who receive permission to remain in residence during these

periods are required to register with the Office for Residence Life and the Department of Public Safety.

Guests

All invited guests are expected to share the same responsibility for the community as do its members. Even so, resident students are personally responsible for the behavior of or damages caused by their guests. Resident students will be held strictly accountable for violations of University policy by their guests. Non-resident, overnight guests must be registered with on-duty staff in the appropriate residence hall.

What is Villanova's Policy Regarding the Monitoring and Recording through Local Police Agencies of Criminal Activity Engaged in by Students at Off-Campus Locations of Student Organizations, including Off-Campus Housing Facilities?

It is Villanova's policy to communicate on a frequent and on-going basis with local police officials with respect to any crimes engaged in by students at off-campus locations of student organizations including off-campus housing facilities. Local police have agreed routinely to inform Villanova's Director of Public Safety should such a crime occur.

What are Villanova's Policies and Procedures with Respect to Sex Offenses?

A. Education programs.

The Department of Public Safety provides crime prevention information for all University community members, especially information concerning the prevention of sexual assault. A great amount of time is devoted to educating the Villanova community on specific ways to remain safe both on campus and off. Education and awareness seminars designed to provide students with preventative strategies are held in Residence Halls on campus. These presentations are a combined effort between Villanova students and members of the Department of Public Safety. Students are encouraged to respect each other and learn about safe dating practices. The negative consequences associated with the use of alcohol and drugs are stressed. Specific target groups, such as athletic teams, NROTC and members of the Greek community participate in the crime prevention and sexual assault education sessions. Incoming freshmen students, as part of their orientation, attend sexual assault seminars given by Public Safety and the Counseling Center. These seminars outline

preventative techniques and inform students of options and resources available as well as places to go for help.

The University has adopted policies, procedures and protocol in dealing with sexual assault and promulgates these to University community members.

B. Possible sanctions for rape, acquaintance rape, or other sex offense (forcible or non-forcible) following an on campus disciplinary procedure.

Both rape and the attempt at rape constitute the deepest affront to University standards, and will be treated accordingly.

C. Procedures students should follow if a sex offense occurs, including who should be contacted, the importance of preserving evidence as may be necessary to the proof of criminal sexual assault, and to whom the alleged offense should be reported. The student's option to notify proper law enforcement authorities, including on-campus and local police, and the option to be assisted by campus authorities in notifying these authorities if the student chooses to do so.

Victims of sexual assault within the Villanova community should contact the Department of Public Safety immediately. It is the victim's decision of how to proceed once the incident has been reported. Investigators from the Department will coordinate the investigation with the appropriate law enforcement agency and/or conduct an internal investigation and process appropriate reports for University judicial action against the assailant should the victim wish.

An investigator in the Department of Public Safety has been identified by the University as the primary interventionist. When a sexual assault is reported, the primary interventionist is notified and explains options and internal/ external resources available as well as accompanies the victim through the process. The victim may choose to pursue criminal prosecution, University judicial action, both, or may decide to take no action. The primary interventionist provides information and support for the victim and attempts to obtain valuable information regarding the assault. The University encourages victims of sexual assault to seek immediate medical attention. Through the services of the local community hospital, the victim may

For all of its members, Villanova University seeks to foster and protect a community of mutual respect and concern. There can be no greater violation of the terms of that community, or of the essential dignity of any member of it, than an act of sexual assault. Villanova's present Code of Student Conduct, with its prohibitions on disorderly conduct (Section II-A), indecent conduct (II-B), dangerous practices (II-C), physical harm (IV-E), and psychological harm (IV-F), already indicates the seriousness of this offense. What is more, the University's policy on sexual harassment generally forbids "unwelcome sexual advances". Thus the University will not tolerate sexual assault in any form. Where there is reason to believe that Villanova's regulations prohibiting sexual assault have been violated, the University will pursue strong disciplinary action through its own channels. Should a violation of the University's rules be found, usual sanctions will result in suspension, or expulsion from the University.

receive the treatment needed and may provide valuable evidence should the victim decide to prosecute through the criminal justice system. The primary interventionist will accompany the victim through this medical process as well as any court proceedings.

D. Procedures for on campus disciplinary action.

Villanova's procedures for on-campus disciplinary action are set forth in full in the Student Code of Conduct contained in the Student Handbook (the "Blue Book") distributed to all freshmen students and all upperclass students residing on campus and available from the Office of the Dean of Students. Under these procedures, the accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary hearing; and both the accuser and the accused are informed of the outcome of any campus disciplinary proceedings brought alleging sexual assault. The Code of Conduct provides for a hearing before either an Administrative Hearing Officer or a University Judicial Board depending upon the circumstances. Hearings are held in University facilities and are not open to the public. The Hearing Officer or the University Judicial Board, as the case may be, determines by a preponderance of the evidence whether the accused student has violated the Student Code of Conduct.

E. Existing campus and community counseling, mental health, or student services for victims of sexual assault.

University Departments such as the Counseling Center, the Center for Drug and Alcohol Assistance, Campus Ministry and the Dean of Students' Office can provide support and valuable assistance for victims of sexual assault. Community counseling is also available from Women Against Rape at (610) 566-4342.

F. Options for change in academic or living arrangements.

Villanova's Dean of Students provides assistance in changing academic and living arrangements to victims of sex offenses upon request if these changes are reasonably available.

FOR ADDITIONAL INFORMATION CONTACT:

1. Director of Public Safety, (610) 519-6979
2. Dean of Students, (610) 519-4200
3. Director of Residence Life, (610) 519-4155
4. Director of Human Resources, (610) 519-4236

VILLANOVA UNIVERSITY CRIME STATISTICS

	1996	1997	1998*				Total
			On-Campus	On-Campus Residential	Non-Campus	Public Property	
Murder	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0
Forcible Sex Offenses	3	3	1	1	0	0	1
Non-Forcible Sex Offenses	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0
Aggravated Assault	8	1	0	0	0	0	0
Burglary	11	14	42	42	0	0	42
Motor Vehicle Theft	3	0	4	0	0	0	4
Arson	3	2	1	1	0	0	1
Liquor Violations – Arrests	6	15	11	2	0	0	11
Drug Related Violations – Arrests	0	0	2	1	0	0	2
Weapons Possession – Arrests	0	0	0	0	0	0	0

*Effective October 1, 1998, the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act or Clery Act requires crime statistics to be shown by the following geographic categories: on-campus (including dormitories or other student residential facilities); on-campus dormitories or other student residential facilities; non-campus buildings or properties; and public property.

Reported crimes listed above or other crimes involving bodily injury to any person that manifested evidence that the victims were intentionally selected because of their actual or perceived race, gender, religion, sexual orientation, ethnicity or disability:

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REFERRALS FOR CAMPUS DISCIPLINARY ACTION:

Effective October 1, 1998, in addition to arrests, the Clery Act requires the disclosure of persons referred for campus disciplinary action for liquor law violations, drug-related violations, and weapons possession. Because of the seriousness with which Villanova University treats such offenses, all persons considered to be in violation of liquor or drug laws or applicable University policies are referred to the Judicial Affairs Office for disciplinary action, ranging from a written warning to expulsion. During calendar year 1998, 550 persons were referred for discipline for violations of liquor law or the University's alcohol policy, not resulting in arrest. During calendar year 1998, 26 persons were referred for discipline for violations of drug laws or the University's drug policy, not resulting in arrest. No referrals were made for weapons possession. It should be noted that many of these referrals consisted of a group of several students being referred for discipline for a single incident.

This information is provided as a part of Villanova's continuing commitment to safety and security on campus in compliance with the College and University Security Information Act of Pennsylvania and the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Concerns, questions or complaints related to this document or the applicable statutes, or requests for a complete copy of the University Crime Statistics should be directed to the Director of Public Safety either by mail at Villanova University 800 Lancaster Avenue, Villanova, PA 19085, or by telephone at (610) 519-6979.